

## Rundskriv 2009- 031V

### Supporting documents which must be submitted in all types applications for residence permit

The following list of documents must be submitted together with the application.

In connection with the preparation of the application, the applicant must provide all required information which might be of importance for the decision according to the Immigration Act section 83.

*If the application is submitted for processing without satisfactory documentation, it may be rejected on this ground.*

Please note that you may be required to supply documentation in addition to that stated below.

All documents must be supplied in their original form or as a copy certified by a public authority or other body with such competence. The documents must be translated into English or Norwegian by an approved translator.

**Please check the boxes below and sign to confirm which documents you have submitted:**

<b>All applications for residence and work permit must contain:</b>	Submitted	Not submitted	N/A
Two sets of applications for residence permit or work permit with recent photo (3,5cm x 4,5cm on white background)			
Passport – copy of all used pages			
National ID card			
Birth certificate			
Household Book Registry			
Curriculum Vitae			

<b>All applications for family immigration must additionally contain:</b>			
Copy of the reference person's passport – all used pages			
Residence certificate documenting housing in Norway			
Rental-contract/sales-contract or similar documenting housing in Norway			
Documentation of subsistence, according to the Immigration Regulation Section 10-8 – 10-10:			
<u>Documentation of previous income:</u> - last years annual income document/tax assessment (siste skatteoppgjør og ligningsattest), or			
- documentation of sufficient income from abroad (if relevant according to section 10-9 second paragraph), or			
- documentation of reason for exception from this requirement according to section 10-9 third paragraph			
<u>Documentation of future income:</u> - contract of employment and pay cheques for the last three months, and/or			
-if reference person is self employed: last years accounting and document from authorised accountant stating how much has been withdraw in salaries, and/or			
- documentation of other sources of income mentioned in section 10-8			

Confirmation from NAV/Social Service office that the reference person has not received benefits according to the Act of Social Services the last 12 months			
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<b>Applications with spouse must additionally contain:</b>	Submitted	Not submitted	N/A
Marriage certificate			
Divorce certificate if previously married			
Registration of reference person's divorce in the home country or where the marriage took place, in cases where this is required, see the Immigration Regulation section 9-1			
Death certificate if previously married/cohabitant			

<b>Applications with fiancé must additionally contain:</b>	Submitted	Not submitted	N/A
Statement of single status			
Statement of relationship between the applicant and the sponsor in Norway			
Divorce certificate if previously married			
Registration of reference person's divorce in the home country or where the marriage took place, in cases where this is required, see the Immigration Regulation section 9-1			
Death certificate if previously married/cohabitant			

<b>Applications with cohabitant must additionally contain:</b>	Submitted	Not submitted	N/A
Rental agreement or buying contract showing common residence for the two last years			
Residence certificate of both the applicant and the reference person showing that they have been registered at the same address for the last two years if available in country of residence			
Selection of mail/bills addressed to common residence during the last two years			
Statement of single status			
Divorce certificate if previously married			
Registration of the reference person's divorce in the home country or where the marriage took place, in cases where this is required, see the Immigration Regulation section 9-1			
Documentation of separation, for those cases where this is relevant, see the Immigration Regulation section 9-2 second and third paragraph			
Death certificate if previously married/cohabitant			
Statement of Relationship between the applicant and the sponsor in Norway			

<b>Applications with cohabitant with common or expected child must additionally contain:</b>	Submitted	Not submitted	N/A
Birth certificate of child or doctor's certificate of pregnancy			
Statement of single status			
Divorce certificate if previously married			
Death certificate if previously married/cohabitant			
Statement of Relationship between the cohabitant and the sponsor in Norway			

<b>Applications for children under 18 years with one parent in Norway must additionally contain:</b>	Submitted	Not submitted	N/A
Documentation of parental responsibility			
Written consent from parent not living in Norway when parental responsibility is shared			

<b>Applications from adopted children must additionally contain</b>	Submitted	Not submitted	N/A
Adoption papers			
Consent regarding the adoption given by The Norwegian Directorate for Children, Youth and Family Affairs (Bufdir)			

<b>Applications from foster children must additionally contain</b>	Submitted	Not submitted	N/A
Documentation that foster parents exercise legal parental responsibility			
Documentation confirming that parental responsibility has been transferred if the child's biological parents are alive			
Death certificate of parents if both or one of the child's parents are dead			

<b>Applications for parental visit up to 9 months must additionally contain:</b>	Submitted	Not submitted	N/A
Birth certificate of the reference person in Norway			
Documentation of civil status (marriage certificate, divorce certificate or death certificate of previous spouse)			

<b>Applications from parent over 60 years with child in Norway must additionally contain:</b>	Submitted	Not submitted	N/A
Birth certificate of the reference person in Norway			
Documentation of civil status (marriage certificate, divorce certificate or death certificate of previous spouse)			
Death certificate of parents, children and grandchildren			
Documentation of residence permit for children living in other countries than the applicant's home country			

<b>Applications for work permit in Norway must additionally contain:</b>	Submitted	Not submitted	N/A
Offer of employment or employment contract			
Guarantee form if available			
Other documentation from employer if available			

<b>Applications for student permit in Norway must additionally contain:</b>	Submitted	Not submitted	N/A
Acceptance letter from school			
Plan of study			
Proof of financial support or scholarship during the study in Norway			
Proof of accommodation in Norway			

<b>Applications for Au pair must additionally contain:</b>	Submitted	Not submitted	N/A
Standard employment contract (signed by the applicant and host family in Norway) (see the link: <a href="http://www.udi.no/upload/Skjema/OppholdArbeid/TilbudKontrakt/GP7030AuPairNoEn.pdf">http://www.udi.no/upload/Skjema/OppholdArbeid/TilbudKontrakt/GP7030AuPairNoEn.pdf</a> )			
The form "Important information to au pairs and their host families about rights and obligations"(signed by the applicant and host family in Norway) (see the link: <a href="http://www.udi.no/upload/Skjema/AuPair/AuPair_rigths_and%20entitlements.pdf">http://www.udi.no/upload/Skjema/AuPair/AuPair_rigths_and%20entitlements.pdf</a> )			
Copies of passport of the host family in Norway			
Documentation on the percentage of responsibility for care and control of the child(ren) of the host family if the host family is a single-parent family			

Place and date:

Signature:

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